

IN THE SUPERIOR COURT OF FULTON COUNTY
STATE OF GEORGIA
FAMILY DIVISION

_____,)
)
Petitioner,)
)
and) Civil Action File No. _____
)
_____,)
)
Respondent.)
)

ANSWERS TO INTERROGATORIES

No later than thirty (30) days from the filing of the Complaint, each party is required to serve answers to these Interrogatories to the other party in any proceeding for request of temporary relief or permanent financial relief including, but not limited to, a request for support, alimony, equitable division of property, attorney's fees or other financial payments and to file a certificate indicating that the Answers to Interrogatories were served, the date of service, and the persons served:

1. **BACKGROUND INFORMATION:**

- a. State your full legal name and any other name by which you have been known: _____.
- b. State your present residence and employment or business addresses and telephone numbers: _____
_____.
- c. State the name, age and relationship to you of each person residing at your present address: _____
_____.
- d. List all business, commercial, and professional licenses which you now hold or which you have held in the last three (3) years: _____
_____.
- e. List all of your education after high school, including but not limited to, vocational or specialized training, including the following:

Name and address of each educational institution.	Dates of attendance.	Degrees or certificates obtained.

2. EMPLOYMENT:

For each place of your employment or self-employment during the last three (3) years, state the following information:

Name, address, and telephone number of your employer	Dates of employment	Job title and brief description of job duties	Starting and ending salaries	Name of your direct supervisor

NOTE: If you have been unemployed at any time during the last three (3) years, show the dates of unemployment. If you have not been employed at any time in the last three (3) years, give the requested information for your last period of employment.

3. INCOME:

a. For each of the last three (3) years, state the following information:

Each source of your income	The amount of income you received from each source, including earned, passive, and investment income and capital gains.

b. For each of your present employment, self-employment, business, commercial, or professional activities, state the following information:

Type of employment	How often and on what days you are paid.	An itemization of your gross salary, wages, and income, and all deductions from that gross salary, wages, and income.	Any additional compensation or expense reimbursement, including, but not limited to, overtime, bonuses, profit sharing, insurance, expense account, automobile or automobile allowance that you have received or anticipate receiving.

4. CLAIM OF NON-MARITAL PROPERTY INTEREST:

Do you own personal or real property or sums of money which you claim as your separate property? If so, please describe the property in detail and explain with specificity why you believe that it constitutes your separate property: _____

5. PROPERTY HELD BY OTHERS

Is there any property held by any third party over which you have any control? If your answer is yes, indicate whether the property is shown on the Financial Assets completed by you. If it is not, describe and identify each such asset and state its present value and the basis for your valuation. Also, identify the person holding the asset.

Asset	Present Value	Basis of Valuation	Person Holding Asset

6. INSURANCE

Identify each health, life, automobile, and disability insurance policy or plan that you now own or that covers you, your children, or your assets. State the policy type, policy number and name of company. Identify the agent and give the address.

Policy Type	Policy Number	Name of Insurance Company	Agent & Address

7. GIFTS

List any gifts you have made without the consent of your spouse in the past twenty-four (24) months, their value and the recipients.

Description of Gift	Value	Recipient

8. AGREEMENTS

Are there any agreements between you and your spouse made before or during your marriage or after your separation that affect the disposition of assets, debts, or support in this proceeding? If your answer is yes, for each agreement, state the date made, whether it was written or oral, and attach a copy of the agreement or describe its content.

Date of Agreement	Written or Oral?	Describe contents (or is it attached?)

9. LEGAL ACTIONS

Are you a party or do you anticipate being a party to any legal or administrative proceeding other than this action? If your answer is yes, state your role and the name, jurisdiction, case number, and a brief description of each proceeding.

Your Role	Case Name	Jurisdiction	Case Number	Brief Description

10. HEALTH

Is there any physical or emotional condition that limits your ability to work? If your answer is yes, state each fact on which you base your answer. _____

11. CHILDREN'S NEEDS

Do you contend your children have any special needs? If so, identify the child with the need, the reason for the need, its cost, and its expected duration.

Child's Name	Describe Need	Cost	Expected Duration

12. CHILD CARE PLANS

In the event you receive custody of your children as you have requested, please state in detail your anticipated plans for child care when you are working and the child is not in school or with your spouse. _____

**I AM AWARE THAT ANY MATERIALLY FALSE STATEMENT KNOWINGLY
MADE BY ME WITH THE INTENT TO DEFRAUD OR MISLEAD SHALL
SUBJECT ME TO THE PENALTY FOR PERJURY AND MAY BE
CONSIDERED A FRAUD UPON THE COURT.**

Signature of party signing affidavit

Printed name _____

Address _____

Telephone (area code and number)

Facsimile (area code and number)

STATE OF GEORGIA
COUNTY OF _____

Sworn to and subscribed before me
on this ____ day of _____, 200__.

NOTARY PUBLIC

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and) Civil Action File No. _____
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_____,)
)
Respondent)
)

CERTIFICATE OF SERVICE OF ANSWERS TO INTERROGATORIES

I CERTIFY THAT THE ANSWERS TO THESE INTERROGATORIES WERE:
(check one only) _____ mailed, _____ facsimiled and mailed, or _____ hand
delivered to the person(s) listed below on the _____ day of _____,
200____.

Party or their attorney if represented:
Name _____
Address _____

Telephone No. _____
Facsimile No. _____

DATED: _____

*Signature of party or attorney, if party is
represented by counsel*

Printed name _____
Address _____

Telephone (area code and number)

Facsimile (area code and number)

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REQUIRED DOCUMENTS TO BE PRODUCED

No later than thirty (30) days from the filing of the Complaint, each party shall be required to serve the following documents to the other party in any proceeding for a request for temporary relief or permanent financial relief including, but not limited to, a request for child support, alimony, equitable division of property, attorney's fees or other financial payments and to file a certificate indicating the Required Documents were served on the other party, the date of service, and the persons served:

1. Domestic Relations Financial Affidavit as provided in the mandated discovery provisions of the Family Division Rules.
2. All federal and state income tax returns, gift tax returns and intangible and personal property tax returns filed by the party or on the party's behalf for the past three (3) years.
3. IRS forms, W-2, 1099 and K-1 forms for the past year, if the income tax return for that year has not been prepared. Also, if such income tax return has not been prepared, a year-ending pay stub received from the party's employer should be provided.
4. Pay stubs or other evidence of earned income for the twelve (12) months prior to the filing of the action.
5. A statement by the producing party identifying the amount and source of all income received from all sources during the twelve (12) months preceding the filing of this action if same is not reflected on the pay stubs produced.

6. All loan applications and financial statements prepared or used within the three (3) years preceding the filing date of this action, whether used for the purpose of obtaining or attempting to obtain credit for any other purpose.
7. The most recent statement for any liquid fund assets, including, but not limited to, profit-sharing, 401-K, money market, stock and securities, bonds, accounts, retirement and pension plan.
6. Corporate, partnership and trust tax returns for the last three (3) tax years, if the producing party has an interest in a corporation, partnership or trust greater than or equal to thirty (30%) percent.
7. All written pre-marital or marital agreements entered into at any time between the parties to this marriage, whether before or during the marriage.
10. Any court orders directing a party to pay or receive spousal or child support, even if received from a third party.

I AM AWARE THAT ANY MATERIALLY FALSE STATEMENT KNOWINGLY MADE HEREIN BY ME WITH THE INTENT TO DEFRAUD OR MISLEAD SHALL SUBJECT ME TO THE PENALTY FOR PERJURY AND MAY BE CONSIDERED A FRAUD UPON THE COURT.

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CERTIFICATE OF SERVICE OF REQUIRED DOCUMENTS

I CERTIFY THAT THE REQUIRED DOCUMENTS TO BE PRODUCED WERE:
(check one only) _____ mailed, _____ facsimiled and mailed, or _____ hand
delivered to the person(s) listed below on the _____ day of _____,
200____.

Party or their attorney if represented:
Name _____
Address _____

Telephone No. _____
Facsimile No. _____

DATED: _____

*Signature of party or attorney, if party is
represented by counsel*
Printed name _____
Address _____

Telephone (area code and number)

Facsimile (area code and number)